

Network Administrator

Network Administrator's role is to ensure the stable operation of the in-house computer network. This includes planning, developing, installing, configuring, maintaining, supporting, and optimizing all network hardware, software, and communication links. The person will also analyze and resolve end user hardware and software computer problems in a timely and accurate fashion.

You will be responsible for:


- Assuring enterprise stability, security and maximum uptime.
- Resolving connectivity, performance, security and access problems.
- Monitoring access to system resources, and tracking connectivity and security problems.
- Analysis of problems and implementing solutions according to best practice standard.
- Perform circuit and network troubleshooting to diagnose system problems.
- Identify, locate, and resolve complex network problems to ensure minimal disruption of critical applications.
- Monitor and review system log reports.
- Resolve and repair problems within scope of authority.
- Installing, configuring and documenting hardware and equipment, and system software applications, including remote site deployments as required.
- Physical installation of links and network devices in data centers.
- Tracking issues until they have been resolved and reported appropriately.

The successful candidate will possess:

- Five years experience in Network Administration.
- Experience working within large and complex technical environments.
- Exceptional customer support skills.
- Skill in working independently.
- Skill in working in fast-paced, stressful environments.
- Skill in assessing and prioritizing multiple tasks, projects and demands.
- Excellent over-the-phone troubleshooting skills with vendors, clients, and partners.
- Pleasant demeanor and phone skills that include friendliness, enthusiasm, and excellent follow through for support incidents.
- Excellent written, interpersonal and verbal communication skills.
- A team-focused attitude.

Technical requirements:

- Must possess proven skill in L2 switching, IP Routing, NAT, VLANs.
- Experience with Juniper and Cisco Switches and Firewalls.
- Working knowledge of networked computer system environments and device capabilities.
- Working knowledge of Wide Area Network (WAN) management and configuration principles.

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- Working knowledge of Linux based servers (SMTP, spam, antivirus, DNS, DHCP, SAN).
 - Knowledge of T1 & fractional T1 transmission systems.
 - Knowledge of private line and frame relay WAN protocols.
 - Knowledge of a wide variety of operating and server systems, including open source server operating systems.
 - Knowledge of telecommunications industry and infrastructure.
 - Knowledge of network hardware and software troubleshooting techniques.
 - Must possess one or more of the following certifications: CCNP, CCNA, CCIE.
 - Juniper Certifications required.
 - Knowledge of HP SAN systems is beneficial.
 - VoIP knowledge is beneficial.